

**Parent – Student Handbook
2016-2017**



**Marvista
Elementary**

19800 Marineview Drive
Normandy Park, WA 98

(206) 631-4200

Dear Families,

Marvista Elementary has it all – a wonderful well qualified staff, amazing students from a variety of cultures and backgrounds and an incredibly supportive PTSA. Teachers, support staff and parents team together to provide the best elementary school experience possible for our students.

We are diligently focused on providing students with a high quality education. In addition to the focus on academic skills, we are very intentional about ensuring students develop social and behavior skills that are necessary for a successful future.

This document is designed to communicate many school practices and policies related to a variety of important topics. The handbook is intended to proactively inform students and parents of the expectations at Marvista Elementary because we want everyone to be successful.

Along with other important information, we have included detailed information about our Positive Behavior Intervention System (PBIS) including behavior expectations, our systems to communicate behavior concerns, and the curriculum resources we will be using to teach our students the skills necessary to be successful socially at school.

At the beginning of the year, the staff at Marvista takes time to go over the PBIS expectations with students and will continue to review them throughout the year. We ask that you take a few minutes to review that section of the handbook with your child too.

Thank you for taking the time to support us in being clear about expectations with students.

I'm looking forward to a great school year with your students!

A handwritten signature in cursive script that reads "M. Pointer".

Melissa Pointer
Principal

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DAILY SCHEDULE

MON-THURS

8:40-9:00 Breakfast Served
9:05 1st Bell –Students Enter Classroom
9:10 Tardy Bell - Instruction Begins

11:00-11:30 5, 6 Recess

11:00 – 11:20 K Lunch
11:20-11:40 1st Lunch
11:50- 12:10 3rd Lunch
12:00-12:20 2nd Lunch
12:15-12:35 5th Lunch
12:25-12:45 4th Lunch
12:45-1:10 6th Lunch

11:20-11:45 K Lunch Recess
11:40-12:05 1st Lunch Recess
12:10-12:35 3rd Lunch Recess
12:20 -12:45 2nd Lunch Recess
12:25-12:45 6th Lunch Recess
12:35-1:00 5th Lunch Recess
12:45-1:10 4th Lunch Recess

2:15-2:30 K Recess
2:30-2:45 2nd, 3rd Recess
2:45-3:00 1st, 4th Recess

3:40 p.m. School Ends

FRIDAY EARLY RELEASE

8:40-2:09 Same as Above
2:10 *Early Dismissal

*Most Fridays are Early Dismissal. See District Calendar for more details <http://www.highlineschools.org/Page/2>

2016-2017 CALENDAR OF EVENTS

Some of the dates listed below may change during the course of the school year. Check the Orca Time, the Marvista website (www.highlineschools.org/marvista), the Marvista PTSA website (www.Marvistaptsa.org), or call the office for more information.

<p>August 10 PTSA Board Meeting 15-19 Kindergarten Jump Start 19 Whitecap Family Night 31 Meet & Greet</p> <p>September 1 First Day of School 1st-6th & Parent Rally 7 First Day of School for Kindergarteners & Parent Rally 14 Hands Around Highline Kickoff 23 Fall Friday Clubs Start 28 Curriculum Night TBD Art Docent Training 28 Picture Day</p> <p>October 12 Jogathon Fundraiser 12 PTSA General Membership Meeting 15 Vision & Hearing Screening 31 <u>School Day</u> - Community Building Assembly & Activities <u>Evening</u> - Harvest Party & Costume Parade</p> <p>November 7 Picture Retakes 10 Veteran's Day Assembly 16-18 Book Fair 15 Book Fair Parent Night 21-23 Half Day-Parent Teacher Conferences</p>	<p>December TBD Family Literacy Night 9 Fall Friday Clubs End</p> <p>January TBD Round Table Pizza Family Night 11 PTSA General Membership Meeting TBD Kindergarten Registration Begins</p> <p>February 14 Valentine's Day Class Parties TBD Talent and Variety Show 25 "Our Future's So Bright" Silent Auction</p> <p>March TBD</p> <p>April 12 PTSA General Membership Meeting TBD International Day Assembly TBD Mariners Night</p> <p>May TBD Teacher Appreciation Week TBD Volunteer Appreciation Celebration TBD White Cap Fund Raiser</p> <p>June TBD Field Day TBD BBQ/Egg Drop TBD 6th Grade Promotion TBD End of Year Class Parties</p>
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PARKING LOT PROCEDURES & TRANSPORTING STUDENTS

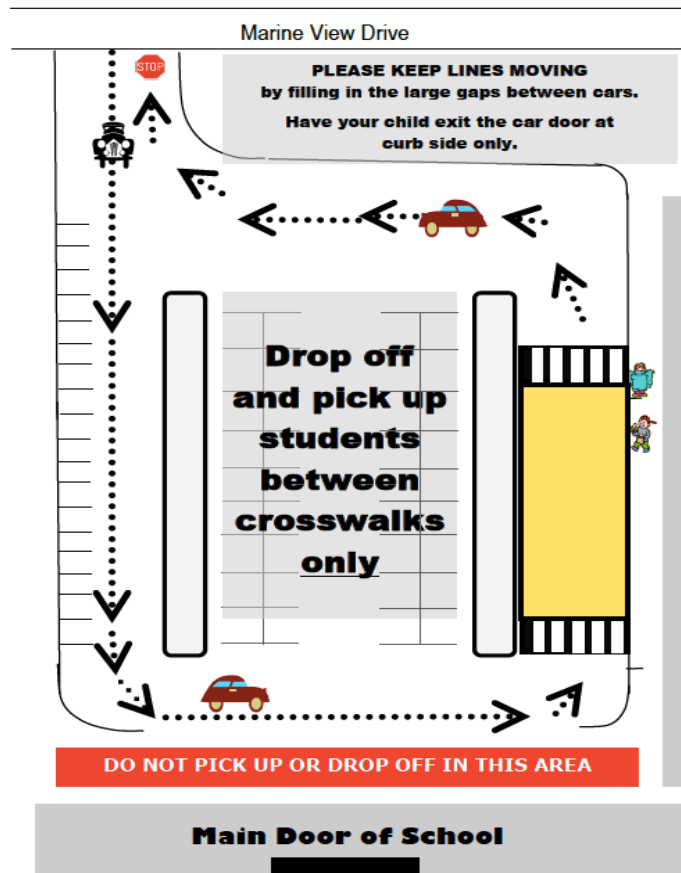
Dropping Off and Picking Up Students

During arrival (8:50-9:05) and dismissal (3:40) times, students ***should only be dropped off and picked-up between the crosswalks in the main parking lot (see map below)***. While it is tempting to pick up and drop off students as soon as you reach the curb in the parking lot, for student safety and to ensure smooth, efficient operations in the parking lot, please refrain from doing that. You are urged to only drop students off between the crosswalks (see map below).

Other Parking Lot Expectations

1. Drivers will be asked to pull forward between the crosswalks 4 cars at a time. Drivers will also be signaled to exit the crosswalk area 4 cars at a time. Please watch for the staff to signal you to pull forward.
2. Students are to remain on the sidewalk until their ride arrives between the crosswalks.
3. Drivers must remain in their cars unless parked in a designated parking space.
4. If your student is not waiting when you arrive, please park in a designated parking spot or circulate through the pick up line again.
5. Do not park anywhere along the curb in the parking lot.
6. Avoid parking behind other cars parked in a designated parking area; but, if required, remain with your car so that you can move it when necessary.
6. Back up cautiously; there are many kids coming and going.
7. **Follow all state laws while driving near the school including refraining from texting or talking on the phone.**

Marvista Car Loop



Bus Transportation If Marvista Elementary is your neighborhood school and you live one mile or more from school, you are encouraged to use bus transportation. This will cut down on the number of cars in the parking lot. If your child is new to the school and you plan to have him/her ride the bus, please let the office know so they can contact Transportation in advance so they can make sure that there is space available on the bus.

Walking Adult crosswalk supervisors will be available in the morning and afternoon on 4th avenue during a limited window of time. Supervision will be provided 15 minutes before and after school each day.

Bicycles Students in grades 4, 5 and 6 may ride bikes, roller bladders, skateboards and non-motor scooters to school. According to Highline District policy, a protective helmet must be worn when riding a bike, skateboard, scooter or roller blades to school. District policy also prohibits riding bicycles to and from school by children in grades K-3, even when accompanied by an adult (policy #3424).

During the hours of 8:30-4:00 all bicycles must be walked on school grounds. Skateboards, roller blades and scooters must be carried while on school property. Failure to follow these rules will result in loss of privileges. Bikes should be locked at the bicycle rack near the main entrance.

Before School Supervision Students at Marvista lineup for classes outside of the building. Supervision of students does not begin until 8:50, with the exception of the students eating breakfast in our cafeteria. **Guardians should see that students do not arrive on school grounds before 8:50 AM** (unless arriving for 8:40 breakfast service). The first bell rings at 9:05 and teachers let students in at that time. **The playground is off limits before school.**

After School Dismissal After school, students will be led to the following areas:

Bus Riders: students will go directly to their bus through the play shed, adjacent to the gym.

Walkers: will be dismissed out of main exit areas with the exception of Kindergarteners. They will be with their teacher by the flag pole waiting for a parent or guardian to pick them up in person with from teacher.

Car Riders: will be walked to the exit which will lead students to the pick-up area near the crosswalks in the main lot (see map above).

It is important that we keep the hallways clear after school so students can be dismissed out into the main hallways. **Please wait for your child in the designated areas: main foyer, parking lot or outside of the building.**

Students participating in PTSA sponsored activities like Friday Clubs must be picked up by a parent at the scheduled time. Students participating in PTSA activities are not permitted to walk home after the activity for safety reasons.

GENERAL INFORMATION (Alphabetically Organized)

Absentee/Tardy Procedures Parents are asked to notify the school in advance or prior to 9:00 AM if their child will be tardy or absent that day. **Please call 206-631-4200 to report the absence before 9:00AM. You may also call and leave a message after hours to report an absence prior to the start of school.** Please send a handwritten note when the child returns to school indicating the reason for the absence or tardy. If a student is absent and the school has not been notified, a phone call to the parent is placed by parent volunteers. Admittance slips will be written for tardy students beginning at 9:11 per the school wall clocks.

Absences (Excused) Per state law, the only absences that can be considered excused are those listed below:

- Participation in a district or school approved activity or instructional program;
- Illness, health condition or medical appointment for the student
- Family emergency including, but not limited to, a death or illness in the family;
- Religious or cultural purpose including observance of religious or cultural holiday or participation in religious or cultural instruction;
- Absence directly related to the student's homeless status;
- Absences related to deployment activities of a parent/guardian who is an active duty member consistent with RCW 28A.705.010;

The Washington attendance law, the BECCA bill, <http://www.wsipp.wa.gov/rptfiles/BeccaTruancyES.pdf> requires students by law to be in school. This law can apply to elementary school aged students when they are excessively absent even if they are excused. Washington State law requires that all children from age 8 to 17 attend school. This law also applies to children ages 6 and 7 if the parent enrolls the child in public school. Regular attendance is a major factor in determining a child's success in school and helping them to perform well academically. Although missed assignments can be made up, nothing can replace valuable in-class instruction.

Basic Attendance Procedures:

1. After one unexcused absence, the parent or guardian will be notified by an automated phone call. An unexcused absence is one that the parent has not excused by providing a note or informing the school by phone or is an absence that was reported but does not qualify as an excused absences per state guidelines (listed above).
2. After 5 unexcused absences a letter will be sent home notifying parents of the educational impact on the student.
3. After 10 unexcused absences parents are required to have a conferences with a school administrator. After the parent meeting, if unexcused absentism continues, the school district may file a petition with the juvenile court, alleging a Becca Law violation. Parents who fail to get their children to school may be fined \$25 a day.
4. After 10 excused absences parents a letter will be sent home notifying parents of the educational impact on the student.

Appointments and Vacations We recognize there are many reasons why a family may choose to take their student out of school for an appointment or on a vacation; however, students cannot maximize their educational experience when they are absent. A significant amount of teaching and learning takes place during class time and cannot be duplicated at home. Often written work is practice or an extension of what is taught and discussed during the lesson in class. Those assignments that can be completed outside the classroom environment will be accumulated and saved by the teacher for your student. We urge you to schedule all appointments and family vacations during non-school days. If that is not possible, we request that you communicate your plans as soon as possible to the office. Upon return, the student will be asked to complete school work at home with parental assistance. Although every effort will be made to see that your child gains the needed learning, teachers are not required to assemble packets for such absences. Vacations are considered unexcused absences.

In the event that early dismissal is necessary, please send a note to the teacher stating the time you will be picking your child up. Do **not** go to your child's classroom. The office staff will call for your child. These procedures are for the safety and security of our students.

- Please send a note to the teacher with change in plan for after school dismissal.
- Students will be only dismissed to the contacts listed on the emergency card, so please update your emergency card.
- All early dismissal requests by phone or in-person must be made **3:15 pm** to ensure **your student will be able to get the message.**

Birthday Celebrations in Class Birthday parties are one of the highlights of childhood – for both the celebrant and the guest. All of your children are special to us at Marvista and we want to celebrate each and every one of them. In order for us to do this in a way that is inclusive of all students, is consistent with district nutrition policies, and is minimally disruptive to instructional time, we ask that the treats you bring be either a healthy snack (i.e. crackers, fruit, etc.) or a school related item (i.e. pencils, bookmarks, erasers, etc). It is important that the treat also be something that can easily be distributed without needing a knife or plates. Thank you in advance for following this procedure.

Birthday Party Invitations Birthday parties are one of the highlights of childhood – for both the celebrant and the guest. Because there are few of us who can afford to host the entire class to a birthday party or have a home large enough to accommodate 25 + children, there are inevitably some children who get left out and then hurt feelings, envy and tears follow. Just as we try and shelter your children from other uncomfortable social situations such as taunting and put downs, we try and buffer them from these situations because they are just children and often unable to understand the adult realities and obligations of life. We ask your help in this matter by not sending ANY birthday invitations to be passed out at school, at recess or on the way home. We ask that you mail them, hand deliver them or make phone invitations.

Bus Passes If students are going to ride the bus to a friend's house, they need to have a dated note with a parent signature on it. This note must be taken to the office for official approval. Students will not be allowed to make after-school plans during the school day.

Cell Phones, Portable Music Players, eReaders, and Other Electronics Unauthorized use of cell phones, iPods, or other electronic devices during the school day is not permitted. If a student is found using an item of this nature the item will be confiscated for the day. If this occurs again, the parent will be required to come and pick up the item in the office. If this occurs a third time, the student will face progressive discipline consequences.

Dress Code The purpose of the dress code is to reinforce and uphold the idea that the Marvista elementary staff, students and volunteers are involved in creating a positive environment for academic study.

Guidelines

- Shorts and skirts must come at or below the student's fingertips.
- Tops must be designed so that midriff is not exposed.
- Hats are not to be worn inside the building.
- Clothing with tobacco, alcohol, drug, violence, weaponry, sexual innuendoes, foul language, etc. is not permissible.
- Spaghetti strap tops, unless worn over another shirt, are not allowed.
- No ripped jeans in torso, rear or front.

Parents will be asked to bring a change of clothing if a child arrives dressed inappropriately. Also, **please ensure that your child always has a change of clothes** as a spare for throughout the school year in your students backpack – especially important for primary grades (K-3rd grade).

Field Trips- All chaperones volunteering on field trips will be required to complete a disitric volunteer application which includes a Washignton State background check. Additionally, we are not able to allow siblings of students on the field trip to participate in the field trip, even if the parent is a chaperone.

Lost and Found A "Lost and Found" for large items is maintained near the office. Many valuable articles remain unclaimed and **are given to charitable organizations at the end of the year**. Please be sure that all articles of clothing and other items are **MARKED WITH YOUR CHILD'S NAME**. Small or valuable items are kept in the office and must be identified.

Lunch Accounts Student lunches are \$2.75 and milk is \$.50. Please apply money to your child's account on line <http://www.mymealtime.com> or you may send a check or cash made out to Marvista Elementary school and note your child or children's name at the bottom of the check. Checks may be given to the office or to the cashier.

If your child transfers to a different school within the Highline School District the account follows them and at the end of the year any balance is rolled over to the next year. Free and Reduced lunch forms can be filled out on line or paper copies may be picked up in the office or from the cashier.

Pets on School Grounds Pets are not allowed on school grounds between 8:30 AM and 4:00 PM. Thank you for following our **school district policy**.

Rainy Day Recess Policy Students at Marvista have recess every day except during severe rain, snow, lightning or high winds. Children should be dressed for our Northwest weather, including some sort of headgear and raincoat. Children will not be out more than twenty-five minutes at any one time.

School Closures Severe weather conditions sometimes prevent school buses and cars from traveling safely. When this occurs, the Superintendent's office notifies local media outlets. News of school closing is always announced early in the morning. Please listen to the radio or watch the news if you suspect that weather conditions may close the schools. You can also go to the district webpage at www.highlineschools.org/marvista as closure information is posted there too. In addition to these methods of communicating changes, the district also uses an automated phone messaging system to contact parents. You may receive automated calls reporting changes and other important information. Although early dismissal is rare, it is comforting for children to know the procedures to follow. Planning in advance with neighbors or making sure that children have access to the house key prevents worry for children and parents. Please be sure your children know what to do in case of unusual conditions requiring early dismissal. **Always list as many contact numbers as possible for those who are authorized to pick up your child in the event of an emergency.** It is important to keep these numbers up to date. Notify school of any changes in home phone or cell numbers.

Toys and Valuables - WE DISCOURAGE BRINGING TOYS AND VALUABLES. The school district cannot, by law, pay for lost or stolen personal possessions of students, such as toys, watches, musical instruments, etc. Please realize that valuables are brought at your child's risk. We cannot disrupt classroom learning to search for toys. Any toy that causes a significant disruption to the learning process will be banned.

HEALTH INFORMATION

Accidents/Illness at School When children become seriously ill or injured at school, parents are contacted immediately. Our health room has a bed where a sick child can wait for a short period of time until parents arrive. Please be sure your child's emergency card includes phone numbers of nearby friends or relatives that could come for your child quickly if you cannot be reached.

Medications Parents should make every attempt to give their children any necessary medication, whether prescription or over the counter at home whenever possible. If your child must be given any type of medication at school, the following conditions must be met:

1. **All medications, including over the counter medications, such as: Aspirin, Tylenol, Advil, cough syrup or cough drops, etc. must be authorized by a Physician. A Medical Authorization form** must be signed by the parent/guardian and physician and must be on file in the school clinic. Forms are available in the school office.

- 2. The medication must be in the original bottle with the student's name, the name of the medication and the directions for administering it on the bottle.**

All medication will be kept in the clinic in a locked cabinet. Students may **not** carry any medication on their person or their backpacks **except** in certain circumstances where life may be threatened and a physician has specified that the medication must be with the student at all times.

Students found carrying either prescription or over the counter medication at school may be disciplined. Any student distributing any medication at school will be immediately suspended or expelled.

School Nurse The nurse is in the clinic a couple of days each week, please call the office to get the most current schedule. Please contact the nurse with any questions regarding your child's health or if your child's health condition changes. Also, it is critical to **keep the office updated with current emergency telephone numbers or name changes.**

When to Keep Your Child Home From School HSD works with King County Department of Public Health to help protect children from spreading communicable diseases. **Keeping children home when they are too sick for school protects other students and staff from potential illness.**

Symptoms that child is too sick for school:

If you child has any of the following symptoms, please keep him/her home, or make appropriate child care arrangements. It will be necessary to pick your student up from school as soon as possible if he/she shows any of the following symptoms at school:

- **Fever:** Temperature of 100 degrees Fahrenheit or higher. Child must not have a fever for 24 hours without medication before returning to school.
- **Vomiting:** Child should not return to school for 24 hours following the last episode of vomiting.
- **Lice, scabies:** Children may not return to school until they have been treated and are free of lice and nits (eggs). Children with scabies can be admitted after treatment.
- **Diarrhea:** More than one watery stool in a 24 hour period, especially if the child acts or looks ill.
- **Chronic cough and/or runny nose:** Continual coughing and greenish nose discharge. Conditions may be contagious and may require treatment from your health care provider.
- **Sore throat:** Especially with fever or swollen glands in the neck.
- **Rash:** Body rash, especially with fever or itching.
- **Ear infection:** With fever must stay home. Without fever can attend school, but the child may need medical treatment and follow-up. Untreated ear infections can cause permanent hearing loss.
- **Eye infection:** Pink eye (conjunctivitis) or thick mucus or pus draining from eye.
- **Unusual appearance, behavior:** Abnormally tired, pale, lack of appetite, difficult to wake, confused or irritable. This is sufficient reason to exclude a child from school.

Allergies If your student has allergies of any kind, please report that information on the Health Alert Card sent home with your child during the first week of school. If your child has dietary restrictions, please also communicate that information to your student's teacher as there are several classroom parties and events through out the year where snacks are provided and shared with all students.

Lice at School If a student is found to have lice at school, his/her parent will be notified and he/she will be taken home and treated. Per district policy, a letter will be sent home to the other families in the class explaining that classmates have lice once the nurse has determined that an outbreak has occurred in that class.

COMMUNICATION

Communication with Families Email and our webpage is our primary source of information to parents. Our PTSA also maintains a website with current and important information. You can view it anytime at www.marvistaptsa.org. Every Monday the PTSA also sends an email out to all Orca Times subscribers that includes information about upcoming events and other important information. To sign up for the Orca Times, please contact communications@marvistaptsa.org. It is important to ensure the office staff has your current email address too. Please update your emergency card with your current email address. For families who do not have access to internet, we are happy to send home all communication via hard copy. Please let your teacher or the office know this is your preference.

You may also receive communication from the school in the form of pre-recorded phone messages, bulk email messages, and hard copy letters in the mail.

Office Hours are 8:15 to 4:15 Our phone number is 206-631-4200. The voicemail system will be on at all other times. If your child is not home at the usual time please call us. If it is after 4:00 PM, please call Transportation at 206-631-7502.

School Telephone The office telephone is a business phone; therefore, student's use will be limited to emergencies. Students will **NOT** be allowed to call home to see if they can go to a friend's house after school or for similar types of reasons. These types of activities are to be arranged at home. Ordinarily, a child will not be allowed to call home for forgotten items i.e. homework, band instruments, lunch etc. Cell phones are not permitted before, during or after school when on school grounds unless students need to call parents to arrange transportation. They may be placed in backpacks, turned off.

Teacher Communication Your teachers are eager to communicate with you. Teachers may be reached via email or by calling the office during school hours. Keep in mind that during instructional time, the office staff will take a message or direct you to the teacher's voice mailbox and the teacher will call you back at their earliest convenience. All staff members have an e-mail address which is listed on the staff section of this handbook.

CLASSROOM VISITS

Parents are often curious about their child's classroom experiences and want to see the program in action. We welcome communication at any time concerning the status or progress of your child. Please call **206-631-4200** to make an appointment with the teacher. (If you schedule an appointment, please share what type of information you are looking for. Calling ahead will help the teacher set up a time frame that is relevant.) Before or after the visit, the teacher may want to schedule a conference with you to share your thoughts or concerns and to ask any clarifying questions.

Unannounced drop-in visits tend to be disruptive. The teacher may not be able to talk to you as teaching and student supervision is their first priority. Always check in at the office and pick up a Visitor Pass before going to the classroom. The Marvista staff encourages your interest in school activities and is willing to share information with parents in a variety of ways. Please be sure to sign out when you leave.

CUSTODIAL/GUARDIAN INFORMATION

During the school year custodial/guardian conflicts between parents can occur. Without documentation, we cannot prevent release of your child to a parent or guardian. To prevent release, you must provide:

1. A legal document with dates (or relevant portion of document or decree) providing you with custody of your child/children and the specifics of that agreement.
2. A detailed description of the restricted party.
3. Legal directions should we be contacted by the other party for information about your child/children and/or visitation of them.

While the information provided might not guarantee prevention of the removal of your child/children from this school by a parent/guardian, it will provide the best possible protection for them and allow for the involvement of authorities if necessary. Without legal documentation prohibiting it, we must allow access to children and information by either parent.

SPECIAL PROGRAMS

Counseling Program Andrew Ritsema is our full-time school counselor at Marvista Elementary, whose mission is to help all students grow, flourish, and overcome obstacles. Among other roles, he coordinates programs to teach all students about empathy, friendship, emotional management, problem solving and leadership skills. He does this by meeting with students individually, in small groups and through classroom lessons. Andrew also organizes and trains students to become leaders in the school: Orca Coaches

(5th & 6th graders) and Big Buddies (3rd & 4th graders). These programs help students acquire skills needed for school and career success, and provide prevention and intervention services to meet the educational, mental and social health needs of students.

Andrew is also a community resource liason who, upon request from parents, can provide referrals to other professional resources: Mental health professionals (i.e. Sound Mental Health, etc.), social services, and/or special school programs. He works closely with students, teachers, parents and the community to support the success of all students. If you have any questions or feel that your child might benefit from any of these services please don't hesitate to email him at Andrewritsema@highlineschools.org, or call him at 206-631-4262.

Extra-Curricular Opportunities Marvista Offers a variety of extra curriculum oportunites through the support of our PTSA. All of the information related to these activites can be found on the PTSA Website at www.Marvistapta.org

Art Docent Program Volunteers are an important and consistent part of the elementary arts education program. Art Docents work with our teachers to lead art discussions and teach each class a hands-on art project, usually once a month. Volunteers show posters of famous works of art and conduct interactive discussions about the artwork and artist. Students are asked open-ended questions and get to participate in and contribute to the discussion. Students soon learn that their creative ideas are valued and that there are no "right" or "wrong" answers. Everyone appreciates art for different reasons. Students develop their own artistic skills through hands on art lessons using a wide variety of media and techniques: painting, collage, oil pastels, print making, cut paper, etc. Our Program does not have children imitate an artist's work; rather, students express their creative ideas based on the featured artist's style or inspiration. Each lesson includes discussion questions, how-to-steps, motivation, and materials are provided. The Marvista PTSA sponsors the Art Docent Program, including provding volunteer docents and art supplies.

STUDENT HOMEWORK

An important part of a child's education is the carry-over of learning into his/her activities outside regular classroom instruction. One way this can be done is through homework. Homework is schoolwork assigned for completion outside the classroom. The assignment and completion of homework is an integral part of developing successful, independent study skill habits. The amount and frequency of homework varies for several reasons. Certain subjects are characterized by frequent homework, while others require fewer outside assignments. The emphasis and amount of homework will be appropriate to the developmental skills required by the subject and will vary depending upon the individual student.

The purpose for homework at Marvista can be any one of the following:

1. To practice and refine skills so that mastery is achieved.
2. To prepare students for the next meeting.
3. To extend assignments; to apply learning to a new situation.
4. To maximize parent-student involvement in the learning process.

Student Management Philosophy:

- ◆ Students are more successful when there is a strong and consistent partnership between home and school.
- ◆ When adults concentrate on the positive (demonstrating and reinforcing the desired behaviors) student behavior will improve.
- ◆ When students are responsible for their own learning and manage their behavior they will feel successful.
- ◆ Staff, teachers, and parents need to help children be accountable and responsible for their learning at home and school.
- ◆ Accepting natural consequences and making restitution are important parts of managing one's behavior.
- ◆ We will utilize a PBIS system.

PBIS stands for Positive Behavioral Interventions and Support. At Marvista we understand that teachers and students deserve school environments that are safe, supportive, and conducive to teaching and learning. For this reason, we have put into place this research-based, school-wide approach for teaching and rewarding prosocial, appropriate behavior. We have a dedicated team of teachers, our counselor, a Para-educator and administrators who meet monthly and over the summer to refine and improve this system each year. PBIS is heavily supported by our district.

There are many aspects to establishing and sustaining PBIS for example:

- Staff members attend training provided by skilled PBIS trainers.
- We established three school-wide expectations Be Respectful, Be Responsible, and Be Safe.
- These expectations are defined for each common area of the school.
- Staff members understand these expectations must be taught in the context in which they occur, and continually reviewed.
- We keep discipline data electronically and make decisions based upon this data.
- The system is based on noticing positive and appropriate behaviors four times as often as we offer corrections on inappropriate behaviors. Marvista has many systems in place to notice, acknowledge, and reward pro-social behavior.
- The emphasis of the program is on adults being proactive to address possible discipline issues.

In addition to the components above, our PBIS Program also includes several instructional programs that are utilized for different purposes. Our School Counselor will utilize the programs Kelso's Choices and 2nd Step to teach students strategies for managing conflict.

Additionally we utilize a program called RULER developed by Yale University's Center for Emotional Intelligence. The **RULER** Approach to Social and Emotional Learning is a school-wide approach designed for use in kindergarten through eighth grade to promote emotional literacy, which includes **R**ecognizing, **U**nderstanding, **L**abeling, **E**xpressing, and **R**egulating emotions (the "RULER" skills).

Using the RULER program, students will be taught the Anchors of Emotional Intelligence. The Anchors are evidence-based tools designed to enhance the emotional intelligence of school leaders, teachers and staff, and students and their families. These Anchors are the Charter, Mood Meter, Meta-Moment, and Blueprint.

Charter

The Charter is a collaborative document that we will build to help each classroom and our entire school establish a supportive and productive learning environment. It will be created by members of the community outlining how we aspire to treat each other. Together, our community will describe how we want to feel at school, the behaviors that foster those feelings, and guidelines for preventing and managing unwanted feelings and conflict. By working together to build the Charter, everyone will establish common goals and will hold each other accountable for creating the positive climate we envision.

Mood Meter

Using the Mood Meter, students and educator will become more mindful of how our emotions change throughout the day and how our emotions in turn affect our actions. We will develop the self-awareness we need to inform our daily choices. Students will learn to expand their emotional vocabulary, replacing basic feeling words with more sophisticated terms. They will graduate from using words like 'ok' or 'fine' to using words like 'alienated' and 'hopeless,' or 'tranquil' and 'serene.' By teaching subtle distinctions between similar feelings, the Mood Meter will empower students and educators to address all feelings more effectively.

Meta-Moment

In the second year of implementation, students will learn to engage in Meta-Moments. The Meta-Moment will help students and educators handle strong emotions so that we can make better decisions. The Meta-Moment is a brief step back from the situation when we pause and think before acting. We ask ourselves, how would my "best self" react in this situation? What strategy can I use so that my actions reflect my best self? Over time and with practice, students and educators replace ineffective responses with productive and empowering responses to challenging situations. They make better choices, build healthier relationships, and experience greater well-being.

Blueprint

The last phase of implementation will include learning how to utilize the Blueprint. The Blueprint helps students and educators manage and process conflict effectively. Using the Blueprint, children and adults consider a disagreement from the other person's perspective, as well as their own. They develop empathy by considering each other's feelings and working collaboratively to identify healthy solutions to conflicts. The Blueprint helps repair relationships and build stronger ones, creating safer and more productive schools where students can learn and thrive.

MARVISTA ELEMENTARY SCHOOL RULES

♥ BE RESPECTFUL

♥ BE RESPONSIBLE

♥ BE SAFE

DEFINITION OF SCHOOL RULES

A Respectful student will:

- ◆ have a positive attitude
- ◆ produce and value quality work
- ◆ work in a non-disruptive way toward self and others
- ◆ be an active listener
- ◆ treat others with kindness
- ◆ refrain from bullying, intimidating or teasing; No put-downs!
- ◆ refrain from using inappropriate language or gestures
- ◆ be truthful
- ◆ dress appropriately for learning
- ◆ ask permission before borrowing another person's property
- ◆ return items borrowed in a timely manner and in good condition
- ◆ maintain a clean school
- ◆ use school equipment correctly

A Responsible student:

- ◆ comes to class on time
- ◆ has the proper materials and supplies
- ◆ listens actively and participates in class
- ◆ returns homework
- ◆ returns permission slips and other communication to and from school
- ◆ does their personal best on their school work
- ◆ asks questions when they don't understand
- ◆ maintains a positive environment
- ◆ accepts ownership of the problem
- ◆ understands and shows empathy for the feelings of others
- ◆ is trustworthy
- ◆ solves the problem he/she created
- ◆ maintains the dignity of self and others
- ◆ makes restitution
- ◆ demonstrates personal best
- ◆ is truthful

A Safe student:

- ◆ follows adult directions

- ◆ follows procedures for arriving and leaving campus
- ◆ follows procedures for playing safely on the playground
- ◆ makes choices that keep themselves and others safe
- ◆ knows what to do in an emergency or natural disaster

Prohibition of Harassment, Intimidation and Bullying The Highline School District is committed to a safe and civil educational environment for all students, employees, volunteers, and patrons, free from harassment, intimidation, or physical act, including but not limited to one shown to be motivated by any characteristics, when the intentional written, verbal or physical act: physically harms a student or damages the student's property or has the effect of substantially interfering with the student's education or is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment or has the effect of substantially disrupting the ordering operation of the school.

Highline School District has a "Zero Tolerance" policy for the following:

- Theft/Vandalism
- Weapons/Drugs/Tobacco
- Physical assault of staff


Consequences for the above will result in suspension/expulsion as outlined in Highline Public Schools "Responsibilities and Rights".

Sexual Harassment Policy Marvista has a commitment to maintaining a harassment-free environment. Highline School District policy ensures that we take prompt, equitable action on reports or grievances alleging sexual harassment. Employees have been educated to intervene when sexual harassment complaints are made involving students. Sexual harassment, as defined below will not be tolerated at Marvista Elementary School.

Sexual harassment is ANY unwanted sexual advance. It is deliberate or repeated sexual behavior that is not welcome and not asked for. This includes actions like flipping up skirts, shouting obscenities, name calling, teasing and telling dirty jokes as well as touching, grabbing or even threatening sexual contact. Any behavior which makes your identity as a sexual being more important than your identity as a person is inappropriate and shall be considered sexual harassment.

Weapon Policy The 1993 Washington State Legislature made significant progress in eliminating weapons from school grounds. Under the RCW9.41.280, it is now a gross misdemeanor for any person (student, staff, parent, and patron) to carry a dangerous weapon or firearm onto public school premises. This includes school buses and non-school facilities and must be posted with signs stating Gun Free Zone. This also requires that a student who violates the statute is following regular due process to be expelled from all public schools in the state. School administrators are to notify law enforcement promptly of any violations of the law.

Marvista School-Wide Expectations

	BUS	ARRIVAL	CLASSROOM	HALL AND STAIRS	CAFETERIA	RESTROOM	RECESS:	DISMISSAL
 Be Respectful	<ul style="list-style-type: none"> -Level 2 voice -Keep hands, feet, and objects to self -Talk kindly to others -Follow all adult directions -Keep cell phones in backpacks 	<ul style="list-style-type: none"> -Level 2 voice -Keep hands, feet and objects to self -Talk kindly to others - Follow all adult directions -Keep cell phones in backpacks 	<ul style="list-style-type: none"> -Use level 0, 1, 2, and 3 voices as your teacher directs -Raise hand & wait to be called on -Respect others property -Look at and listen to the speaker -Talk kindly to others 	<ul style="list-style-type: none"> -Level 0 voice -Follow adult directions -Keep hands, feet and objects to yourself -Keep all body parts and objects away from the wall 	<ul style="list-style-type: none"> -Level 0 voice while waiting in line -Level 2 voice at tables -Follow all adult directions -Talk kindly to others -Use manner words, please and thank you -Eat only your food 	<ul style="list-style-type: none"> -Level 0 voice -Give privacy to others -Leave no trace 	<ul style="list-style-type: none"> -Level 4 voice is okay -Follow adult directions -Include everyone -Be helpful to other players -Use kind, positive language -Take turns -Think of win-win solutions 	<ul style="list-style-type: none"> -Level 2 voice -Keep hands, feet, and objects to self -Talk kindly to others -Follow all adult directions -Keep cell phones in backpacks until outside
Be Responsible	<ul style="list-style-type: none"> -Walk to the bus -Join at the end of the line -Stay in your line -Pay attention to when your bus line is loading 	<ul style="list-style-type: none"> -Unload from bus carefully and calmly -Walk to the line -Stay in your line -Keep your backpack on your back 	<ul style="list-style-type: none"> -Be on time -Be prepared/ materials and mind -Clean around your desk -Begin work on time -Do your best thinking/work -Allow others to do their best thinking/work 	<ul style="list-style-type: none"> Have teacher permission to be in the hallway -Carry a hall pass -Go directly to your location 	<ul style="list-style-type: none"> -Keep salad area clean -Wash table and pick up trash from floor -Put trash in cans -Stack trays neatly -Last 2 minutes, have 0 voice to finish eating/cleaning 	<ul style="list-style-type: none"> -Use the closest restroom -Flush the toilet -Keep the restroom clean. <i>Toilet paper in the toilet, paper towel in the trash</i> 	<ul style="list-style-type: none"> -Follow the rules of the game -Use good sportsmanship -Use equipment correctly -Go directly to class line when the bell rings -Dress for the weather 	<ul style="list-style-type: none"> -Know where you are to meet your transportation: <ul style="list-style-type: none"> -Car: <i>Be up front watching for your car</i> -Bus: <i>Walk to the bus</i> -Meeting friends- <i>Wait at the flag pole</i> -Bike- <i>Walk it on school grounds</i>
Be Safe	<ul style="list-style-type: none"> -Walk at all times -Keep hands, feet, and objects to yourself - Keep backpack on back -Stay seated 	<ul style="list-style-type: none"> -Walk at all times -If in the parking lot, use crosswalk - Keep backpack on your back -Use umbrella safely 	<ul style="list-style-type: none"> -Walk at all times -Keep hands, feet, and objects to yourself 	<ul style="list-style-type: none"> -Walk at all times -Always stay to the right -Face forward -Take one step at a time -Hold the railing 	<ul style="list-style-type: none"> -Walk at all times - Sit on your bottom with your feet under the table -Nut free table- Friends may join; <i>make sure your lunch is nut free</i> 	<ul style="list-style-type: none"> -Walk at all times -Wash hands - Report any problems to an adult 	<ul style="list-style-type: none"> -Walk on blacktop, run on the grass -Use equipment safely -Stay visible to a Recess Supervisor 	<ul style="list-style-type: none"> -Walk at all times -Keep hands, feet, and objects to self - Keep backpack on your back -Cross only at the crosswalk -Watch for cars

PARTNERSHIP
Student/School/Parent Responsibilities

Students will:

- A. Come to school on time and prepared for the school day.
 1. Have homework finished.
 2. Have pencils, papers, and materials needed.
 3. Have notes signed and returned, if appropriate.
- B. Be considerate of the rights of others, students, staff, substitutes and other adults by honoring the learning environment.
- C. Refrain from inappropriate language and gestures, such as swearing, put downs and unkind behavior.
- D. Refrain from endangering the safety of others and threatening others.
- E. Do their personal best by following the Marvista Elementary School rules and procedures at all times.

School personnel will:

Model all Marvista Elementary guidelines, rules, procedures, expectations and consequences.

- A. Develop and communicate a classroom management plan to support school rules and procedures.
- C. Support services and programs for children with special individual needs.
- D. Treat every student with respect and dignity.
- E. Communicate with parents on the behavior and academic performance of each child.

Parents will:

- A. Understand and comply with the rules and procedures of Marvista Elementary.
- B. Expect their children to conduct themselves in an orderly manner while in school, on or the school grounds, and to treat adults with respect.
- C. Ensure that students come to school on-time everyday and will have them out of school only when they are too ill to attend. Parents will notify the school if their child will be absent.
- D. Instruct children to go home promptly and directly by the route established at the beginning of the school year. If a child is going home with another child, the parent must send a note. **NO phone calls will be allowed to make such arrangements.** Other arrangements must be made by means of a signed note to the school.
- E. Ensure children are prepared for school each day with books, finished homework, and necessary materials and lunch or lunch money.
- F. Ask children daily about school activities and see that all notes needing signatures are returned as soon as possible.
- G. Ensure that children come to school clean and ready to learn and that all valuable items, toys, weapons and look alike weapons are left at home.
- H. Attend all conferences requested by staff and approach the teacher first, if there are concerns.
- I. Get all the facts before drawing final conclusions about complaints or

misunderstandings that children bring home. A call to the school or persons concerned can usually prevent misunderstandings.

- J. Prepare your child for the possibility of emergency school closure by having procedures for them to follow.



PLAYGROUND RULES & EXPECTATIONS

Basic Recess Rules

- No throwing sticks, stones, dirt or other objects at others
- No name calling
- If you see a stranger, do not talk to them, especially if they do not have Visitor badge
- Play fighting is not allowed
- Eating and chewing gum not allowed during recess
- Running is only allowed on the field, not the blacktop
- When your recess bell rings, you must line up immediately

Field Rules

- No climbing fences, backstops or trees
- Running is only allowed on the field, not the blacktop area
- Digging is not allowed on the fields
- Keep balls away from the fences so they do not go over
- Do not leave the fenced area at any time: getting lost balls, talking to stranger or someone you know.

Game Rules

1. All games must be played using league or PE rules. Referees or umpires must be chosen and rules of the game must be discussed and agreed upon prior to start of game. **Locking anyone out of games is not allowed. You can't say, "You can't play".**
2. Wall ball (using a tennis ball): the ball **must be thrown above the designated** line on the wall or you will sit out a turn. If the ball is thrown at the wall and it hits someone **before** it hits the wall, you will also sit out a turn.
3. Tag may be played in the fields only. Absolutely no tag games will be allowed on or around the big toy, walkways or around the buildings.

4. Soccer/football/basketball/baseball: No tackling, slide tackling, pushing, shoving, pulling on clothes, unnecessary roughness or unsportsmanlike conduct will be allowed. Tennis balls and plastic bats only may be used for softball and baseball games. Soccer balls are to be used only on the fields.
5. Tennis baseball/kickball: Teammates waiting their turn to bat must stand against the backstop. Play may not begin until all teammates are off the field. Teams must be fair: Rules will be agreed upon before play begins.
6. Tetherball: The first player waiting in line starts the game by dropping the ball against the pole. After three wins in a row, that player will give up their turn and go to the end of the line. Play continues until the ball is tethered or until ONE of the following faults occurs:
 - crossing line into opponents territory
 - holding the pole
 - touching the rope
 - holding the ball
 - touching the ball more than once per side

General Recess Behavior Expectations

Students will prevent bullying in my school by:

- Treating everyone respectfully
- Refusing to bully others
- Refusing to let others be bullied
- Refusing to watch, laugh, or join in when someone is being bullied
- Trying to include everyone in play, especially those who are often left out
- Reporting bullying to an adult

Students will be in the right place at the right time:

- In the classroom
- Lined up for buses or outside
- In the lunchroom
- Outside before school starts (unless otherwise directed)
- After school, leave the school and playground

Students will move safely to, from, and on the school grounds by:

- Walking in and around the building
- Getting picked up in the correct places after school
- Staying on the sidewalks
- Using the crosswalks
- Sitting on the bus

PLAYGROUND EMERGENCY PLAN

In case of an emergency on the playground, the supervisors will blow their whistles for one continuous five second interval. Students are to stop, look, and listen for instructions from the playground supervisors.

Situation	Action
Lightening	Students will be directed to go into the building at the nearest door.
Earthquake	Students and staff will drop and cover. Supervisors will direct the students to assemble on the soccer field after the quake.
Lockdown Or Intruder	Students will be directed to go into the building at the nearest door.

After each instance the supervisors will radio into the office for further instructions.

LUNCHROOM RULES

Students will:

1. Follow Directions of Lunchroom Supervisors
2. Respect Others
3. Use Good Manners
4. Stay Seated
5. Clean-Up and Recycle

ASSEMBLIES EXPECTATIONS

Students will:

- ◆ Arrive quietly in a straight line.
- ◆ Sit close to one another with legs crossed and hands in laps.
- ◆ Follow the directions of the assembly leader.
- ◆ Be active listeners.
- ◆ Applaud politely.
- ◆ Remain seated until the teacher stands.
- ◆ Leave quietly.

PARENT TEACHER STUDENT ASSOCIATION (PTSA)

The Marvista PTSA works hard to enriching the lives of our students by providing enriching experiences, promoting high quality learning experiences, and building community.

Consider joining Marvista PTSA

Join Marvista PTSA today and you will belong to a community of friends, parents, and teachers encouraging student achievement and learning enrichment. We believe that together we can create an environment where children will be successful students. When you join Marvista Elementary PTSA you support our children through programs like:

- Our Art Docent program which brings a well-planned visual arts curriculum into each and every classroom!
- Arts Electives for 5th and 6th graders including Band, Marimba and Orchestra
- Our many after and before school Clubs (Math, Chess, Jump Rope, Art, Cake Decorating and more!)
- Family Activities like the Harvest Festival and the Variety Show

Beyond these great benefits to our students, members also receive a FREE Student Directory. Anyone can join and support the Marvista PTSA... grandparents, friends, and parents! [Application forms](#) are available for download on the PTSA website marvistaptasa.org or you may pick one up at the school office.

The cost to join is \$15.00 per individual or \$25.00 for a family. As a PTSA member you will receive one FREE directory which is available *only* to PTSA members.

2016-2017 MARVISTA PTSA

EXECUTIVE COMMITTEE

NAME	POSITION	E-MAIL	PHONE
Aimee Lloyd	Co-President	songle@hotmail.com	356-9056
Karen Craggan	Co-President	Kamoore38@earthlink.net	261-1913
Monica Bulldis	Co-Vice President	mlbulldis@hotmail.com	422-3301
Roberta Jaffe	Co-Vice President	rrljaffe@comcast.net	212-4181
Carrie Arrington	Secretary	Carrie.arrington@gmail.com	499-6343
Amber Burmeister	Treasurer	Amber.burmeister@hotmail.com	650-9192

STANDING COMMITTEES

NAME	COMMITTEE	E-MAIL	PHONE
Noelle Detrich-Eaton	Art Docent	ndetrich@msn.com	979-3588
Vanessa Lamoreaux	Art Docent	vanessalamoreaux@gmail.com	718-938-0565
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	Staff Appreciation		
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Kelsey Woods	Strategic Partnerships	kelseywoods@hotmail.com	730-2817
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Melissa Pointer	Principal	Melissa.pointer@highlineschools.org	631-4200
Terry Holtgraves	Assistant Principal	Terry.holtgraves@highlineschools.org	631-4200
Lori Bento	Teachers' Liaison	lori.bento@highlineschools.org	631-4200
Katie Yore	Teacher's Liaison	katie.yore@highlineschools.org	631-4200

SPECIAL COMMITTEES

NAME	COMMITTEE	E-MAIL	PHONE
Sasha Brown	Assistant Treasurer	sasha.brown@gmail.com	651-7762
Aimee Knox	Birthday Recognition	Aimee.knox@hotmail.com	835-2887
Colette Behrens	Box Tops/Soup Labels	Colette282000@yahoo.com	567-2680
Lisa Moorehead	Box Tops/Soup Labels	Lmoorehead@gmail.com	322-5225
	International Day		
Heather Pasley	Mascot/Sparky	hmckpasley@gmail.com	445-5661
Courtney Fix	Reflections	Courtney.m.fix@gmail.com	253-732-1152

Carrie Arrington	Safe Arrival	carrie.arrington@gmail.com	499-6343
Heather Bibby	School Spirit Wear	hmsbibby@gmail.com	
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Renee Brittany	Yearbook	rdbrittany@sprintmail.com	979-7907
Rachelle Goda	6 th Grade Party	rachellegoda@yahoo.com	992-8015
Monica Bulldis	6 th Grade Party	mlbulldis@hotmail.com	422-3301

MARVISTA PTSA VOLUNTEER OPPORTUNITIES

Please see below for a list of PTSA and school volunteer opportunities. If you are interested in assisting with any of these programs, please email or call the contact person for the program in the above PTSA Directory.

Thank you in advance for contributing your time and talents for the benefit of ALL of our kids!

- o **Art Docent** – explore art with your child’s class. No experience is necessary! Training and ideas are provided.
- o **Auction 2016** – procurement, decorating, data input, proofreading – many skills are needed!
- o **Birthday Recognition** – be sure each child receives a special birthday treat from the PTSA.
- o **Box Tops** – collect and redeem for school supplies to benefit our kids.
- o **Classroom Helper** – work closely with your child’s teacher to assist in the classroom.
- o **Community Outreach** – organize school supplies, food and clothing drives to benefit our community. Also run the Used Book Sale in the spring.
- o **Clubs/Enrichment** – bring your ideas for Friday afternoon clubs, speakers and assemblies.
- o **Family Activities** – Harvest Festival, night out at the Mariners, International Children’s Day and many more great events are made possible by this committee.
- o **Fundraising** – help with established fundraising activities as well as bring new ideas to life.
- o **Health Screening** – assist the school nurse on Health Screening Day in the fall. Date TBD.
- o **Legislative** – help determine how Marvista can best participate in advocacy for our kids.
- o **Library** – work with our school librarians to shelve books and encourage kids’ love of reading.
- o **Marvista Messenger** – guide 5th and 6th graders in Journalism Club as they report, write, publish and distribute our student-run newsletter (printed approximately 5 times per year).
- o **Math Club** – this club for 4th, 5th and 6th graders needs parent helpers willing to organize and encourage the kids as they hone their math skills.
- o **Readerboard** – update our outdoor readerboard weekly with pertinent information.
- o **Reflections** – help kids plan and complete art work that is judged at state and national levels.

- o **Room Parent** – lead the effort in your child(ren)’s classroom(s) to plan special events and help the teacher communicate with other parents. Tasks and expectations vary by teacher.
- o **Safe Arrival** – make phone calls for approximately one hour in the morning to check on unexcused absent students.
- o **Safety** – help students arrive and depart school safely by overseeing drop-off/pick-up line and/or street crossings.
- o **School Photos** – organize and prep students for school photographs. Date TBD.
- o **Spiritwear** – organize and distribute Marvista spiritwear orders.

- o **Sixth Grade Graduations/Parties** – help plan a day for our 6th graders to remember as they head off to middle school. Dates TBD.
- o **Staff Appreciation** – recognize and celebrate our fantastic staff by planning “thank you” events.
- o **Variety Show** – help our Marvista stars shine as they take the stage to entertain the community in this much-anticipated production. Date TBD (typically in January or February).
- o **Yearbook** – photographers, reporters and editors are all needed to help summarize a fabulous year!
- o **GENERAL VOLUNTEER** – not sure what you want to do, but still want to help? Check this box to lend a hand as you are able. Don’t worry – we’ll definitely call you!

STAFF DIRECTORY

Position	Name	Email
Kindergarten	Chris Chapman	Chris.Chapman@highlineschools.org
Kindergarten	Sarah Gaffin	Sarah.Gaffin@highlineschools.org
Kindergarten	Andrea Haisch	Andrea.Haisch@highlineschools.org
Kindergarten	Bre Johnson	Breanne.Johnson@highlineschools.org
Kindergarten	Stephanie Moeller	Stephanie.Moeller@highlineschools.org
1 st Grade	Lori Bento	Lori.Bento@highlineschools.org
1 st Grade	Cathey Juhl	Cathey.Juhl@highlineschools.org
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5 th Grade	Chris Brase	Chris.Brase@highlineschools.org
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6 th Grade	Stephanie Poole	Stephanie.poole@highlineschools.org
SPED Teacher	Kelly Fullerton	Kelly.Fullerton@highlineschools.org
SPED Teacher	Cristina Roberts	Cristina.Roberts@highlineschools.org
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4-6 EBC Teacher	Jennevieve Acosta	Jennevieve.Acosta@highlineschools.org
ELL Teacher	Marianne Schneeman	Marianne.Schneeman@highlineschools.org
PE Teacher	Dixie Dandurand	Dixie.Dandurand@highlineschools.org
PE Teacher	Alex Samaraev	Alexey.Samaraev@highlineschools.org
PE Teacher	Hermilo Garcia	Hermilo.Garcia@highlineschools.org
Music Teacher	Elizabeth Hoekstra	Elizabeth.hoekstra@highlineschools.org
Music Teacher	Brian Woolford	Brian.Woolford@highlineschools.org
Music Teacher	Reshard Radford	Reshard.radford@highlineschools.org
Band Teacher	Gerald Larkins	Gerald.Larkins@highlineschools.org
Librarian	Linda Barker	Linda.Barker@highlineschools.org
Psychologist	Uliana Volodina	Uliana.Volodina@highlineschools.org
Speech Therapist	Carey Olson-Findley	Carey.Olson-Findley@highlineschools.org

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