

Employment Standards Program PO Box 44510 Olympia WA 98504-4510 Phone (866) 219-7321 FAX (360) 902-5300

PARENT/SCHOOL AUTHORIZATION

For parents or legal guardians and school officials to indicate approval for a minor employee to work according to the terms listed by the employer and within the limits of the child labor regulations.

Email: teensafety@Lni.wa.gov or Web page: www.TeenWorkers.Lni.wa.gov

This is not a Minor Work Permit

Employers must have a minor work permit endorsement on their Business License for each work location with employees under age 18 and renew it each year.

See http://bls.dor.wa.gov/minorworkpermit.aspx

Do not mail this available for dep the employer muchanges.	artment audit.	A copy shou	ıld also b	e mainta	ained b	y the mino	r's schoo	ol repre	senta	tive. Ac	dditio	nally,
Employee Info	ormation											
Name of Employee Minor				Minor's			·· proof)	Month		Day	'	Year
			City	st be accompanied by proof) State			Zip		Phone	numl	ber	
Name of Employe			lease not	e)		Phone Nu	ımber (inc	lude ar	ea cod	le)		
School's Address						City				State		Zip
Employer Info	rmation											
Employer Busines		Phone Numb	per		9-Digit UBI for Business Location Expiration Date of M					f Minor		
Highline Public Schools				578-052-787			Work Permit:					
Address of Minor's Work Location					City Sta			State	e Zip			
Wage per hour:	Number of day	ys per week:	List Jo	b Duties			ls	minor	emplo	yed at a	iny ot	ther job?
School week:								Yes	☐ No	If ansv	vered	d as "yes",
Non-School week:						h	ow mar	ny houi	rs per w	eek	•	
	Tron Concor II						_					
Maximum number			l year	-		t and Quit t		g Scho	ol yea			
Maximum hours to be worked Per Day:					Earliest start time:				Circle One			
Monday - Thursday					Monday - Thursday							PM
Friday - Sunday					Friday - Sunday						AM	PM
School/parent may adjust limits as needed:					Latest quit time					Circle One		
Maximum hours to be worked Per Week :					Sunday - Thursday						AM	PM
Weekly maximum:					Friday – Saturday AM PM					PM		
School/parent may	y adjust limit as	needed:			Sch	ool/parent r	nay adjus	t quit tir	ne as r	needed:		
Maximum number	of work hours of	during Non- S	chool ye	ear	Star	t and Quit t	ime during	Non-	Schoo	ol year		
Maximum hours to be worked Per Day :					Earliest start time:					Circle One		
Monday - Sunday					Monday - Sunday				AM PM			
Parent may adjust limits as needed:					Latest quit time			Circle One				
Maximum hours to be worked Per Week :					Monday - Sunday AM				PM			
Weekly maximum	-											
Parent may adjust limit as needed:					Parent may adjust quit time as needed:							

Employer S	Signature							
Date	Title:		Emplo	oyer Representative S	Signature	Print Name		
Employee (Minor's) Sign							
Date	Employee (Min	or) Signatur	е		Print Name			
	Ithorization	bv the mir	nor's parent	or quardian and s	chool after employe	r completes top portion.)		
_	-	_	-	_				
Date	I consent to allow the minor listed to be employed at to Date Phone Number Parent or Gu			uardian Signature		Print Name		
School Aut	horization (wh	nen scho	ol is in se	ssion)				
	,			, i	attendance regula	ations and are hereby		
Date	Phone Number	Title:		School Authority Si	gnature	Print Name		
schedule are of hours of work	completely filled of for a student acc	ut to reflect ording to h	ct the anticip	pated maximum h dent will be affect	ours of work. The s ed by working too r	or the daily and weekly work school or parent may limit the many hours, e.g., homework, lested by the employer.		
	Optio	(No	n-Agricult	Special Varia ural Employme d 17-year-old N		ion		
school week w		e authorize	ed school of			6-hour shifts during the agree to these additional		
					by the Special Vari rimental to the mir	ance if a review of the nor's educational		
Please check	if planning to u	se the Sp	ecial Varia	nce for addition	al school-week w	ork hours.		
☐ Yes ☐	No							
		Parer	ntal Authoriz	ation	S	School Authorization		
				other child labor p <u>/orkers.Lni.wa.go</u>		&I by phone or email listed of		
	dolescentes, por			-		os requisitos para los eenWorkers o llame al 1-		
For translation	help in any other	· language	, please call	1-866-219-7321	and press 0.			
Comments by	School Represer	tative or F	Parent:					

General Information on Hours of Work Allowed For Minors

Once this form has been signed by parents and school, parents may keep the chart of work hours below for their reference. For more information, email teensafety@Lni.wa.gov or visit the Teen Workers website at www.teenWorkers.Lni.wa.gov.

Hours and Schedules Minors are permitted to Work in Non-Agricultural Jobs										
Hours of Day		Hours a Week Days a Week		Begin	Quit					
14- and 15-year-o	14- and 15-year-olds									
School weeks	3 hours (8 hours Sat. – Sun)	16 hours	6 days	7 a.m.	7 p.m.					
Non-school 8 hours weeks 16- and 17-year-olds		40 hours	6 days	7 a.m.	7 p.m. (9 p.m. June 1 to Labor day)					
School week	4 hours (8 hours Fri. – Sun.)	20 hours	6 days	7 a.m.	10 p.m. (Midnight Fri – Sat)					
School weeks with a special variance from school	6 hours (8 hours Fri. – Sun.)	28 hours	6 days	7 a.m.	10 p.m. (Midnight Fri – Sat)					
Non-school weeks	8 hours 48 hours		6 days	5 a.m.	Midnight					

- An adult must supervise minors working after 8 p.m. in service occupations, such as restaurants and retail businesses.
- Overtime rules apply for all hours worked over 40 in one week.
- These rules also apply to home-schooled teens.

Hours and Schedules Minors are permitted to Work in Agricultural Jobs									
	Hours of Day	Hours a Week	Days a Week	Begin	Quit				
12- and 13-year-olds									
Non-school 8 hours weeks		40 hours	6 days	5 a.m.	9 p.m.				
Note: 12- and 13- spinach.	year-olds may perform wo	rk only during non-sch	ool week's hand-harve	esting berries, bulbs,	, cucumbers and				
14- and 15-year-	olds								
School week	3 hours	21 hours	6 days*	7 a.m.	8 p.m.				
	8 hours non-school days			(6 a.m. in animal agriculture and irrigation)					
Non-school 8 hours weeks		40 hours	6 days*	5 a.m.	9 p.m.				
16- and 17-year-o	olds								
School week	4 hours	28 hours	6 days*	5 a.m.	10 p.m.				
	8 hours non-school days				(No later than 9 p.m. on more than 2 consecutive nights before a school day.)				
Non-school weeks	10 hours 17-year-olds are allowed	50 hours (60 hours per week in mechanical harvest of peas, wheat and hay)	6 days*	5 a.m.	10 p.m.				

non-school weeks.