

FINANCIAL REPORTS

December 31, 2022

Submitted by:

Andrew Burgess Controller

Reviewed & Approved by:

Becca Chen
Chief Financial Officer

Signature

Date

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MEMORANDUM

To: School Board of Directors

Dr. Ivan Duran, Superintendent

From: Andrew Burgess, Controller

CC: Becca Chen, Chief Financial Officer

Date: February 22, 2023

RE: December 2022 Financials

Typically, monthly financial reports are shared with the board approximately one to two months after a month is closed. However, OSPI identified calculation errors within their own financial reporting system at the close of 2021-22, which required correction. This caused the delay in the 2021-22 report, and delayed these first monthly reports for the 2022-23 year. Now that the prior fiscal year has been reported, monthly financial reports will resume their normal cadence.

Enrollment Report

Highline's Average FTE in September was 16,420. December's average was 16,868, which was 448 FTE more than that first month of the school year. This continuing trend is a result of increasing enrollment at the four comprehensive high schools.

In December, Highline had 43 more average FTE, compared to the Open Doors {1418} Program enrollment in October; an increase that is common in this program after the first quarter of the year.

ALE enrollment increased 4 FTE from November to December.

In the CTE program, Highline had 14 more average FTE in middle and high schools combined, compared to the start of the year. This was due to a 1 FTE decrease in middle schools, and a 15 FTE increase in high schools. This month, the Skill Center average was 1 FTE higher than the September average.

In December, Highline had 14 more FTE identified, compared to November, for the Bilingual Program. Highline averaged the same exit-eligible FTE in December as November.

The total Special Education enrollment for December matched the projected Special Education enrollment for the year, 2,677.

General Fund

Revenue collections for the month of December totaled \$29.7 million. Expenditures totaled \$29.4 million for the month. Revenue over expenditures increased the fund balance by about 279,000. The unassigned fund balance at the end of December was \$26.8 million. The balance sheet shows that the total ending fund balance at the end of December was \$36.3 million.

27.3% of budgeted revenue was received by December this year, compared to 28.6% this same time last year; a difference of 1.3%. As for expenditures, 28.2% of the budgeted amount for the year was spent in December, compared to 28.1% at this same time last year.

Capital Projects Fund

Revenue collections for the month of December from the technology levy totaled approximately \$76,000. Those tech levy funds will be transferred to the General Fund at a future date to reimburse the costs of allowable instructional technology purchases.

Expenditures in the Capital Project Fund are for bond-related building projects and staff compensation. Budgets represent Highline's capital planning commitments for staff compensation, contracts, and purchase orders for the fiscal year 2022-23.

The Capital Project Fund balance at the end of December was \$63.4 million.

<u>Debt Service Fund</u>

The Budget Status Report shows Highline collected approximately \$201,000 in property tax and about \$82,000 in interest in December. \$14.7 million in bond principal and \$7.5 million in bond interest payments were made in December. The next bond payments are scheduled for June. The fund balance increased to \$5.7 million.

Associated Student Body Fund

Total revenues collected for the month were approximately \$38,000, with expenditures reaching a little over \$41,000. The fund balance decreased by about \$3,000, accordingly, for the month of December. The ending total ASB fund balance was \$1.2 million.

Transportation Vehicle Fund

The TVF collected \$1,814 in interest. The fund balance for December was approximately \$1 million.

Investment Earnings

Investment earnings in December totaled \$203,221. The interest rate in December was 2.00%, 4 basis points lower compared to November.

BOARD ENROLLMENT REPORT December 2022

Student Enrollment Details Per Apportionment Report & P223 Summary
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Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,287	1,272	-15
Grade 1	1,283	1,306	23
Grade 2	1,219	1,234	15
Grade 3	1,248	1,282	34
Grade 4	1,373	1,365	-8
Grade 5	1,271	1,254	-17
Grade 6	1,101	1,175	74
Grade 7	1,081	1,175	94
Grade 8	1,234	1,300	66
Grade 9	1,412	1,535	123
Grade 10	1,342	1,457	115
Grade 11	1,183	1,204	21
Grade 12	1,229	1,310	81
Total K-12 less Running Start, Dropout & ALE	16,263	16,868	605

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	383	388	5
Vocational (CTE)	33	26	-7
Total Runnng Start	416	414	-2

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	193	155	-39

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	88	11	-77
Grades 7-8 ALE	199	68	-131
Grades 9-12 ALE	296	222	-74
Total K-12 (BEA Resident FTE Enrollment)	17,455	17,737	282

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	132	97	-35
Grades 9-12 CTE Exploratory	655	706	51
Grades 9-12 Skill Centers	400	364	-36
Total CTE & Skill Center	1,187	1,167	-20

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,405	3,604	199
Eligible Grade 7 - Grade 12 Students	2,162	2,341	179
Eligible Exited Students	504	273	-231

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	172	184	12
Age K-21 Resident Special Education LRE1	1,766	1,727	-39
Age K-21 Resident Special Education Other	739	756	17

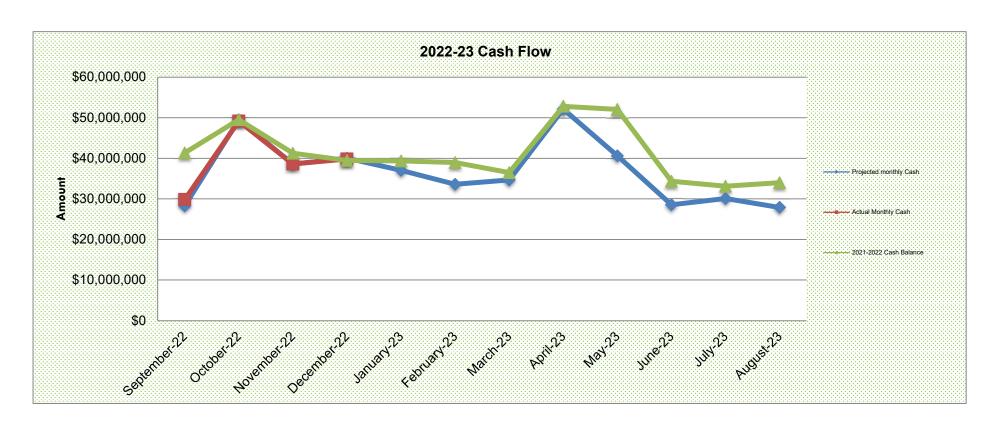
Highline School District No. 401 General Fund Budget Status Report For the Period Ended December 31, 2022

REVEN	IIIES		2022-23 Budget		Actual For Month		Actual For Year	_	ncumbrance	Percent of Budget
IXLVLIN	<u>1013</u>		Buuget		1 Of WORLD		i oi i eai	_	ilcumbi ance	Of Buuget
1000	Local Taxes	\$	52,106,561	\$	237,037	\$	23,166,085			44.5%
2000	Local Nontax	·	8,274,950	•	197,589	·	1,154,945			14.0%
3000	State, General Purpose		185,598,980		16,704,367		57,555,310			31.0%
4000	State, Special Purpose		69,462,409		5,733,962		19,406,110			27.9%
5000	Federal, General Purpose		-		-		-			0.0%
6000	Federal, Special Purpose		80,173,899		6,556,102		9,269,049			11.6%
7000	Revenues From Other Districts		950,000		37,026		37,026			3.9%
8000	Other Agencies & Associations		2,535,965		218,779		1,448,536			57.1%
9000	Other Financing Sources		12,292,058		-		-			0.0%
	TOTAL REVENUES	\$	411,394,822	\$	29,684,862	\$	112,037,061			27.2%
EXPEN	<u>IDITURES</u>									
00	Regular Instruction	\$	186,098,615	\$	14,415,945	\$	56,303,968	\$	107,188,758	87.9%
10	Federal Special Purpose (ESSER)		44,193,088		1,529,039		6,883,170		11,927,933	42.6%
20	Special Education		52,457,395		4,129,207		17,426,483		37,282,359	104.3%
30	Vocational Education		9,140,452		681,321		2,813,796		5,388,947	89.7%
40	Skills Center		7,815,941		439,244		1,876,918		3,081,273	63.4%
50&60	Compensatory Education		39,129,026		2,705,409		11,072,810		20,603,794	81.0%
70	Other Instructional Programs		3,602,043		106,742		469,762		793,633	35.1%
80	Community Services		2,595,797		261,767		995,379		1,816,889	108.3%
90	Support Services		72,913,800		5,136,739		20,203,756		38,233,578	80.1%
	TOTAL EXPENDITURES	\$	417,946,157	\$	29,405,412	\$	118,046,042	\$	226,317,165	82.4%
Other L	Jses - Transfers to other funds	\$	-	\$	-	\$	-			
D	Over (Heales) France differen	•		•	070 450	•	(0.000.004)			
Revenu	les Over (Under) Expenditures	\$	-	\$	279,450	\$	(6,008,981)			
BEGIN	NING FUND BALANCE	\$	42,043,636			\$	42,311,907			•
ENDIN	G FUND BALANCE ACCOUNTS									
282	1 Restricted for Carryover of Restricted Rev	\$	2,100,000			\$	2,077,598			
282	5 Restricted for Skills Center		400,000				3,309,347			
2828	8 Restricted for Food Service		500,000				2,013,515			
2830	Restricted for Debt Service		-				-			
2840	Nonspendable Fund Balance-Inventory		325,000				179,887			
2850	Restricted for Uninsured Risks		400,000				500,000			
2870	Committed to Other Purposes		-				-			
2888	8 Assigned to Other Purposes		-				1,431,906			
2890	0 Unassigned Fund Balance		31,767,301				26,790,673			
TOTAL	ENDING FUND BALANCE	\$	35,492,301			\$	36,302,925			

Highline School District No. 401 Balance Sheet As of December 31, 2022 General Fund

		\$ 36,302,925
Unassigned Fund Balance	\$ 26,790,673	
Assigned to Other Purposes	\$ 1,431,906	
Nonspendable Fund Balance	\$ 179,887	
Restricted Fund Balance	\$ 7,900,459	
		\$ 8,618,503
Taxes and Other Deferred Revenues	\$ 1,411,691	
Payroll and Benefits Liabilities	\$ 5,969,145	
Accounts Payable	\$ 1,237,667	
•		\$ 44,921,428
Cash with Trustee (SUI)	\$ -	
Prepaid Expenses	\$ 2,606,333	
Inventory	\$ 180,595	
Taxes Receivable	\$ 1,407,789	
Accounts Receivable	\$ 899,639	
Warrants Outstanding	\$ (4,543,824)	
Cash on Deposit with County	\$ 44,313,307	
Cash on Hand	\$ 57,589	

Highline School District No. 401 General Fund 2022-23 Cash Flow As of December 31, 2022



Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of December 31, 2022 Year To Date

		2020-21	2020-21	% of budget received	2021-22	2021-22	% of budget received	2022-23	2022-23	% of budget received
Major Revo	enue	Budget	Year to Date	YTD**	Budget	Year to Date	YTD**	Budget	Year to Date	YTD**
1000	Local Taxes	\$ 47,819,383	\$ 22,002,145	46.01%	\$ 48,821,591	\$ 22,002,145	45.07%	\$ 52,106,561	\$ 23,166,085	44.46%
2000	Local Support	4,328,366	2,251,817	52.02%	5,409,442	2,251,817	41.63%	8,274,950	1,154,945	13.96%
3000	State Apportionment	180,034,003	55,700,982	30.94%	179,640,791	55,700,982	31.01%	185,598,980	57,555,310	31.01%
4000	State Grants	65,689,675	18,835,263	28.67%	67,098,746	18,835,263	28.07%	69,462,409	19,406,110	27.94%
5000	Federal Grants - General Purpose	-	-	0.00%	-	-	0.00%	-	-	0.00%
6000	Federal Grants - Special Purpose	22,953,097	6,657,518	29.00%	58,336,673	6,657,518	11.41%	80,173,899	9,269,049	11.56%
7000	Other School Districts	600,000	80,931	13.49%	990,000	80,931	8.17%	950,000	37,026	3.90%
8000	Other Entities	5,045,349	2,565,041	50.84%	1,963,421	2,565,041	130.64%	2,535,965	1,448,536	57.12%
9000	Other Financial Resources		-	0.00%	16,232,963	-	0.00%	12,292,058		0.00%
		\$ 326,469,873	\$ 108,093,698	33.11%	\$ 378,493,627	\$ 108,093,698	28.56%	\$ 411,394,822	\$ 112,037,061	27.23%

**4 month = 33.32%

of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of December 31, 2022 Year To Date

Expen	diture by State Object	2020-21 Budget	Y	2020-21 'ear to Date	% of budget expended YTD**	2021-22 Budget	,	2021-22 Year to Date	% of budget expended YTD**	2022-23 Budget	١	2022-23 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 141,873,203	\$	45,717,261	32.22%	\$ 151,941,151	\$	48,838,472	32.14%	\$ 169,686,434	\$	53,024,453	31.25%
3	Salaries - Classified Employees	56,665,932		16,575,816	29.25%	66,989,026		19,350,572	28.89%	70,754,425		21,122,083	29.85%
4	Employee Benefits and PY Taxes	83,619,384		25,454,528	30.44%	85,644,462		25,103,923	29.31%	89,428,686		27,112,842	30.32%
5	Supplies, Inst. Resources	29,020,532		3,207,243	11.05%	35,461,810		4,841,161	13.65%	27,094,170		4,821,447	17.80%
7	Purchase Services	34,066,401		7,468,272	21.92%	41,789,728		9,125,915	21.84%	59,928,411		11,564,757	19.30%
8	Travel	103,870		5,470	5.27%	265,786		28,415	10.69%	169,031		124,608	73.72%
9	Capital Outlay	 455,499		14,393	3.16%	119,003		60,180	50.57%	885,000		275,852	31.17%
		\$ 345,804,822	\$	98,442,983	28.47%	\$ 382,210,966	\$	107,348,637	28.09%	\$ 417,946,157	\$	118,046,042	28.24%

^{**4} month = 33.32% of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended December 31, 2022

2022-23 Actual Actual Percent REVENUES Budget For Month For Year Encumbrance of Budget	Remaining <u>Budget</u>
1000 Local Taxes \$ 7,849,444 \$ 76,474 \$ 7,532,890 96.0%	\$ 316,554
2000 Local Nontax - 111,098 388,100 0.0%	(388,100)
3000 State, General Purpose 0.0%	-
4000 State, Special Purpose 1,200,000 0.0%	1,200,000
5000 Federal, General Purpose 0.0%	-
6000 Federal, Special Purpose 4,000,000 0.0%	4,000,000
7000 Revenues From Other Districts 0.0%	-
8000 Other Agencies & Associations 0.0%	-
9000 Other Financing Sources <u>2,800,000</u> - <u>27,450</u> <u>1.0%</u>	2,772,550
TOTAL REVENUES \$ 15,849,444 \$ 187,572 \$ 7,948,440 50.1%	7,901,004
EXPENDITURES	
10 Sites \$ 1,448,000 \$ 16,199 \$ 28,878 \$ - 2.0%	1,419,122
20 Buildings 16,694,900 1,309,229 3,643,052 23,722,543 163.9%	(10,670,695)
30 Equipment 988,100 15,878 1.6%	988,100
40 Energy 150,000 0.0%	150,000
50 Sales & Lease Expenditures - - - - 0.0% 60 Bond Issuance Expenditures - - - - 0.0%	-
90 Debt Expenditures 0.0%	-
TOTAL EXPENDITURES \$ 19,281,000 \$ 1,325,428 \$ 3,671,930 \$ 23,738,421 142.2%	\$ (8,113,473)
Other Uses - Transfers to Other Funds \$ 12,292,058 \$ - \$ -	
Revenues Over (Under) Expenditures \$ (15,723,614) \$ (1,137,856) \$ 4,276,510	
BEGINNING FUND BALANCE \$ 47,000,000 \$ 59,090,534	
ENDING FUND BALANCE ACCOUNTS	
GL 861 Restricted from Bond Proceeds \$ - \$ -	
GL 862 Restricted from Levy Proceeds \$ - \$ 18,755,840	
GL 863 Restricted for State Proceeds \$ - \$ -	
GL 864 Restricted from Federal Proceeds \$ - \$ - \$ CL 865 Restricted from Other Proceeds \$ - \$ 2,737,550	
GL 889 Assigned to Fund Purposes \$ 31,276,386 \$ 41,873,653	
GL 890 Unassigned \$ - \$ -	
TOTAL ENDING FUND BALANCE \$ 31,276,386 \$ 63,367,043	

Highline School District No. 401 Balance Sheet As of December 31, 2022 Capital Projects Fund

Cash on Deposit with County	\$ 63,972,347	
Warrants Outstanding	\$ (32,450)	
Impaired Investments	\$ 79,423	
Taxes Receivable	\$ 377,050	
Accounts Receivable	\$ 3,496	
		\$ 64,399,867
Accounts Payable	\$ 184,347	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 467,723	
Sales Tax Payable	\$ -	
Due To Other Funds	\$ -	
Deferred Revenue Taxes Receivable	\$ 377,050	
		\$ 1,032,823
Restricted From Bond Proceeds	\$ -	
Restricted From Levy Proceeds	\$ 18,755,840	
Restricted From State Proceeds	\$ -	
Restricted From Other Proceeds	\$ 2,737,550	
Assigned Fund Purposes	\$ 41,873,653	
Unreserved	\$ -	
		\$ 63,367,043

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended December 31, 2022

REVE	<u>NUES</u>		2022-23 <u>Budget</u>	Actual For Month	Actual <u>For Year</u>	Encumbrance	Percent of Budget	ı	Remaining <u>Budget</u>
1000 2000 3000	Local Taxes Local Nontax State, General Purpose	\$	43,432,863 - -	\$ 201,307 45,445 -	\$ 19,680,096 81,905 -		45.3% 0.0% -	\$	23,752,767 (81,905)
5000 9000	Federal, General Purpose Other Financing Sources		-	-	- 43,478,221		-		- (43,478,221)
	TOTAL REVENUES	\$	43,432,863	\$ 246,753	\$ 63,240,223		145.6%	\$	(19,807,360)
<u>EXPE</u>	NDITURES Matured Bond Expenditures Interest on Bonds Bond Issuance Costs	\$	24,575,694 15,914,306 510,000	\$ 14,660,000 7,508,865 -	\$ 14,660,000 7,508,865 315,679		59.7% 47.2% 61.9%	\$	9,915,694 8,405,441 194,321
	TOTAL EXPENDITURES	\$	41,000,000	\$ 22,168,865	\$ 22,484,544		54.8%	\$	18,515,456
5998	Other Financing Sources/Uses			\$ -	\$ (43,753,154)				
Reven	ues Over (Under) Expenditures	\$	2,432,863	\$ (21,922,112)	\$ (2,997,476)				
BEGIN	INING FUND BALANCE	\$	7,914,326		\$ 8,695,831				
ENDIN	IG FUND BALANCE ACCOUNTS								
	Restricted for Debt Service Unassigned Fund Balance	\$ \$	10,347,189		\$ 5,698,356				
	L ENDING FUND BALANCE	\$ \$	10,347,189		\$ 5,698,356				

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended December 31, 2022

REVE	<u>NUES</u>	2022-23 <u>Budget</u>	<u>F</u>	Actual or Month	Actual <u>For Year</u>	Enc	<u>umbrance</u>	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$ 375,390	\$	16,454	\$ 162,311			43.2%	\$ 213,079
200	Athletics	106,550		11,533	77,386			72.6%	29,164
300	Classes	41,400		142	5,192			12.5%	36,208
400	Clubs	171,771		2,691	19,311			11.2%	152,461
600	Private Monies	 17,950		7,489	12,115			67.5%	5,835
	TOTAL REVENUES	\$ 713,061	\$	38,309	\$ 276,315			38.8%	\$ 436,746
EXPE	NDITURES								
100	General Student Body	\$ 382,785	\$	14,008	\$ 116,827	\$	106,761	58.4%	\$ 159,197
200	Athletics	222,500		23,068	56,699		31,125	39.5%	134,676
300	Classes	53,328		-	1,364		3,735	9.6%	48,229
400	Clubs	201,503		3,111	8,365		9,930	9.1%	183,208
600	Private Monies	 25,492		914	2,162		7,329	37.2%	16,001
	TOTAL EXPENDITURES	\$ 885,608	\$	41,100	\$ 185,416	\$	158,879	38.9%	\$ 541,312
Rever	nues Over (Under) Expenditures	\$ (172,547)	\$	(2,791)	\$ 90,899				
BEGII	NNING FUND BALANCE	\$ 910,000			\$ 1,062,298				
ENDI	NG FUND BALANCE ACCOUNTS								
GL 81	9 Restricted to Fund Purposes	\$ 737,453			\$ 1,153,197				
GL 84	Non-Spendable Fund Balance	\$ -			\$ -				
GL 89	0 Unreserved Fund Balance	\$ -			\$ -				
TOTA	L ENDING FUND BALANCE	\$ 737,453			\$ 1,153,197				

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended December 31, 2022

<u>REVENUES</u>	2022-23 <u>Budget</u>	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 School Bus Revenue	\$ _	\$ -	\$ -		0.0%	\$ -
2300 Investment Earnings	-	1,814	4,725		0.0%	(4,725)
2800 Insurance Recovery	-	-	_		0.0%	-
4499 Transp. Reimbursement, Depreciation	694,615	-	_		0.0%	694,615
8000 Revenues From Other Agencies	 -	-	-		0.0%	
TOTAL REVENUES	\$ 694,615	\$ 1,814	\$ 4,725		0.7%	\$ 689,890
EXPENDITURES 33 Transportation Equipment Purchases 34 Transportation Equipment Major Repair	\$ 1,155,698 -	\$ - -	\$ - -	\$ - -	0.0% 0.0%	\$ 1,155,698 -
TOTAL EXPENDITURES	\$ 1,155,698	\$ -	\$ -	\$ -	0.0%	\$ 1,155,698
Revenues Over (Under) Expenditures	\$ (461,083)	\$ 1,814	\$ 4,725			
BEGINNING FUND BALANCE	\$ 1,487,787		\$ 1,042,525			
ENDING FUND BALANCE ACCOUNTS						
GL 819 Assigned to Fund Purposes	\$ 1,026,704		\$ 1,042,525			
GL 890 Unreserved	\$ -		\$ 4,725			
TOTAL ENDING FUND BALANCE	\$ 1,026,704		\$ 1,047,249			

Highline School District No. 401 Investment Earnings 2022-23

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 27,802	\$ 72,823	\$ 8,411	\$ 1,122	\$ 352
October	32,839	82,124	9,929	1,223	1,150
November	53,555	86,218	18,119	1,469	1,408
December	83,846	111,098	45,445	1,919	1,814
January					
February					
March					
April					
May					
June					
July					
August					

